

**KENTUCKY BOARD OF LICENSED
DIABETES EDUCATORS (KBLDE)
Meeting Minutes – October 1, 2014**

A special meeting of the Kentucky Board of Licensed Diabetes Educators was held at the Office of Occupations and Professions on October 1, 2014.

MEMBERS PRESENT

Kim Coy DeCoste, Board Chair
Carolyn L. Dennis
Larry Smith

Occupations and Professions Staff

Jennifer Hutcherson, Board Administrator
Susan Ellis

Others

Angela Evans – Office of the Attorney General

MEMBERS ABSENT

Dr. Mehdi Poorkay
Dr. Carrie L. Isaacs, Secretary

CALL TO ORDER

A special board meeting of the Kentucky Board of Licensed Diabetes Educators was called to order by Kim Coy DeCoste, Board Chair, at 10:10 a.m. on October 1, 2014 at the Office of Occupations and Professions. A quorum was present.

APPROVAL OF THE MINUTES

Mr. Smith made a motion to accept the minutes of the special meeting dated July 24, 2014. The motion, seconded by Ms. Dennis, carried.

OCCUPATIONS AND PROFESSIONS REPORT

Ms. Hutcherson reported that the online renewal system is experiencing some issues, but that COT is working to resolve these issues. Ms. Hutcherson also reported that she is serving as the board administrator for the Kentucky Board of Licensure for Massage Therapy until a replacement is hired. Ms. Ellis answered questions regarding reimbursement for board expenses and then left the meeting.

BOARD CHAIRMAN'S REPORT

Ms. DeCoste reported that a topic of discussion at the Kentucky Diabetes Network meeting was reimbursement for licensed diabetes educators and that there are people actively looking into this.

BOARD COUNSEL REPORT

No report given.

OLD BUSINESS

The board discussed adding approved CEU courses to the board's website. Ms. DeCoste will send information regarding the state diabetes symposium to Ms. Hutcherson to have posted to the website. In the future, if adding these courses to the board's website becomes too cumbersome, it will be discontinued.

NEW BUSINESS

The board discussed if applications approved at the October meeting should have to renew by November 1. The decision was made to issue these licenses effective November 1 so that they don't have to renew after holding a license for only thirty (30) days.

Ms. DeCoste reported that she will be speaking at the state diabetes symposium but will not be accepting any type of payment for this service.

The board reviewed a map of Kentucky with zip code representations of KBLDE licensees.

The board reviewed the FAQ's and made a few updates. Ms. Hutcherson will edit the document and have the updated FAQ's posted to the board's website.

APPLICATION COMMITTEE REPORT

The board reviewed recommendations from the application committee for 22 applications. The application committee recommended approval of 19 applications. Two applications were denied. One application was deferred. Mr. Smith made a motion to accept the recommendations of the application committee. The motion, seconded by Ms. Dennis, carried.

- | | |
|---|-------------------------------------|
| 1. Albertson, Vicky – Apprentice | 13. Lepper, Cara – Master |
| 2. Baker, Rebecca – Apprentice | 14. Lin, Michael – Licensed |
| 3. Croley, Kimberly – Licensed | 15. McFall, Michelle – Master |
| 4. Culver, Marian – Licensed | 16. Mills, Linda – Master |
| 5. Dillner, Kelly – Master | 17. Moore, Jessica – Licensed |
| 6. Ellison, Karen – Licensed | 18. Neumer, Theresa – Master |
| 7. Finnegan, Mary – Licensed | 19. Regen, Sharon – Master |
| 8. Hamlin, Catherine – Master | 20. Taylor, Lee – Licensed (denied) |
| 9. Itani, Saadie – Master | 21. Walker, Jaime – Master |
| 10. Jacobs, Gregory – Licensed (deferred) | 22. Wathen, Elizabeth – Master |
| 11. Kerr, Jennifer – Master | |
| 12. Klaiber, Jennifer – Licensed (denied) | |

TRAVEL AND PER DIEM

Ms. Dennis made a motion to approve travel and per diem for today's meeting. The motion was seconded by Mr. Smith. The motion carried unanimously.

FUTURE MEETINGS

The next Board Meeting will be held November 18, 2014 at 10:00 a.m. at the Office of Occupations and Professions.

ADJOURNMENT

With no further business to discuss, Mr. Smith made a motion to adjourn the meeting. The meeting was adjourned at 12:26 p.m.

Respectfully Submitted:

Jennifer Hutcherson, Board Administrator